

WJI POLICIES AND PROCEDURES:

The Wisconsin Judo Incorporated (WJI) Board of Directors does hereby adopt the following *Policies and Procedures*. The below may, from time to time, be reviewed, changed, or modified at the direction of the Board:

Wisconsin Judo Inc. (WJI) – Official Site:

POLICY:

- The WJI Board of Directors shall designate an “Official Site” for Membership Notification for official business.

PROCEDURES:

- A. Wisconsin Judo Inc. designates the “Official Site” for Membership notification as the State’s Website (wijudo.org) and the State’s Facebook Page (Wisconsin Judo Inc.), or other media adopted by the WJI Board.
- B. All State notifications shall be placed on the State’s Website and/or Facebook Page, or other media designated by the WJI Board.
- C. The State’s website and/or Facebook Page (or other designated media) shall be the only “Official Site” for notifications to the membership.
- D. Website and/or Facebook postings, or other media as designated by the WJI Board (example: meeting notice) shall follow the organization’s By-laws timeframe for notification.

These **POLICIES AND PROCEDURES** have been adopted by the WJI Board of Directors on 16 August 2014 and will take effect immediately.

SIGNED: *Katherine A. Huff*

-Ms. KATHERINE A. (KATHY) HUFF-

– WJI SECRETARY –

Original document, adopted: 16 August 2014